

ER

OEXA 83-2789

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14 October 1983

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: George V. Lauder
Director, Public Affairs Office

SUBJECT: Trip to Hartford and Address to the
Northeast Regional Conference on the
Social Studies and the Connecticut
Council of Language Teachers Convention

1. Action Requested: None; this is a review of present arrangements for your trip to Hartford, Connecticut, to address the Fourteenth Northeast Regional Conference on the Social Studies and the Connecticut Council of Language Teachers Convention Friday, 28 October.

2. Background: The following is a summary of the arrangements to date and the activities in which you will participate.

The Convention will be held 26-29 October at the Sheraton-Hartford Hotel and the Hartford Civic Center in Hartford, Connecticut, at Trumble Street and Civic Center Plaza. Approximately 1500 participants are expected from Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island and Vermont Council of Social Studies groups. There will also be representatives from the Connecticut Council of Language Teachers, New England and New York State Departments of Education, and New England History Teachers Association.

You will participate in the following functions at the Convention:

Friday, 28 October

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11:00 a.m. Address of the Conference at the Civic Center Assembly Hall, Room 9. This is across the street from the hotel. You will be introduced [redacted] Suggested time frame is 40 minutes for remarks and 20 minutes for questions and answers. There will be a standing podium with a goose-neck mike attached.

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Details Concerning Your Address

The audience will be made up of approximately 500 educators, primarily teachers and several publishers of educational materials. They do not anticipate any foreign nationals, although there may be a few.

The media, including representatives from the Hartford and other state newspapers, are expected to be present. Local cable TV may also cover your address. The Conference committee sent out 20,000 programs announcing the events of the Convention, your speech being one of them. This included state and local media in their mail-out.

[redacted] of The New York Times is speaking to the Conference on Thursday, 27 October.

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Your speech will be taped by the Convention for PAO's records and to protect you from being misquoted.

Biographies of Convention heads and other logistical information are being sent to us by the Committee and will be forwarded to you on arrival.

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[redacted]
George V. Lauder

Attachment

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